

Goals and Objectives

Talk to your clients to better understand their wants and needs

Improve the relationship between sales, operations and service in your company

Know your employees better and create achievable and stretch goals and objectives

Review and document all the processes, procedures and policies missing from your company and implement what's missing as best as you can throughout the year

Improve your financial capabilities so you can better evaluate your investments in your company and continuously measure the results

Build deeper relationships with your vendors and ask for their help in marketing your company's services

Review your networking activities and become more involved in your industry if necessary

Never stop learning - build a reading list that expands your horizons, take a class you have always wanted to take

Spend more time with your family by automating routine tasks that take up too much of your time